

Fix Sash Replacement Procedure through sash

Here are the steps to remove the old sash and install the new one:

1. Before you remove, please take sash out of the crate and examine it carefully to make sure it isn't damaged. Also measure it to make sure it's the right size.
2. You must take a putty knife with a sharpen 1 inch rigid blade and slide it in between the weatherstrip and the frame jamb.
3. Move the knife up and down the vertical jamb until you locate the retaining screws.
4. Place the knife on top of the screw and with a hammer, give the knife several solid hits until you shear off the screw.
5. Repeat the process until the sash is loose (be careful when you break the last screw so that the sash doesn't fall and injure you), then remove the sash carefully.
6. After the sash is remove, remove the debris and paint any scuffing that have occurred.
7. Using a 1/8" drill, predrill hole at a 45° angle from the face of the sash towards the jamb.
8. You have to use 3 1/2" galvanized finish nails and they should be at 6" from the corners and no more than 24" apart.
9. Patch nail holes and paint with touch up paint.